

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
April 13, 2026

The Clearcreek Township Trustees met in regular session at 5:30 p.m. with the following members present: Mr. Gabbard and Mr. Holtrey.

Mr. Gabbard opened the meeting and led in the Pledge of Allegiance.

Mr. Gabbard asked for a motion to promote Police Sergeant Jason Bates to the position of Probationary Police Lieutenant at an annual salary of \$115,303.76, effective April 11, 2026. Mr. Holtrey so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Holtrey-yea, and Mr. Gabbard-yea.

Mr. Gabbard administered the Oath of Office to Lieutenant Bates. Lieutenant Bates was pinned by his son Caden. The audience congratulated Lieutenant Bates on his appointment.

Mr. Gabbard called for Public Comments.

Roger Gibbs from Mason Ohio came forward to ask the Board to pass a Resolution in support of a Constitutional Convention.

Clarence Charoo, 462 Greystone Drive, came forward to ask the Board to implement a resolution that would restrict neighbors from draining water onto adjacent properties. Mr. Charoo noted that his neighbor had built a pool and allegedly changed the drainage pattern causing issues on his property. Mr. Terrill, Police Chief, advised that the Police Department was involved in trying to get neighbors, Mr. Palmer (Planning and Zoning Director), and a police representative together to mediate a solution to alleged issues. Mr. Pacheco, Law Director, advised the Board that County officials oversee storm water issues. Mr. Pacheco also advised that Mr. Charoo could use the court system to bring forth a private complaint to provide a remedy to the issue. Mr. Charoo asked the Board to enact a resolution similar to one adopted in Centerville and Washington Township. Mr. Clark, Township Administrator, noted that municipalities can enact legislation that townships cannot and asked Mr. Charoo to help provide information on the legislation if it applied to a township. Mr. Holtrey also asked Mr. Charoo for information on what Washington Township had enacted.

Mr. Gabbard noted that Mr. Driskoll “Pete” Gibbs, 7328 Larkspur Court came forward to discuss drainage issues at his property. Mr. Gibbs discussed his issues with the Board and staff. Mr. Gabbard reminded Mr. Gibbs that the Township had tried to resolve the issue and that Mr. Gibbs had declined to engage with the Township. Mr. Gibbs disagreed with Mr. Gabbard.

Mr. Gabbard asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Carolus, Fiscal Officer, asked the Board to approve the interest transfer resolution.

Mr. Gabbard read Resolution 5662 – A Resolution approving a transfer of funds from the General Fund to other funds in amounts equal to investment income generated by those funds for the First

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Quarter 2026 and dispensing with the second reading. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Holtrey so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Holtrey-yea, and Mr. Gabbard-yea.

Mr. Gabbard read Resolution 5663 – A Resolution adopting a cybersecurity policy as required by Ohio Revised Code Section 9.64 and dispensing with the second reading. Mr. Clark explained that the policy was required due to House Bill 96 which required townships to develop a cyber security policy along with required notifications and training for employees. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Holtrey so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Holtrey-yea, and Mr. Gabbard-yea.

Mr. Gabbard read Resolution 5664 – A Resolution declaring personal property as surplus and approving an internet auction, direct sale, donation, disposal, or destruction of said personal property and dispensing with the second reading. Mr. Clark noted that the Road department was disposing of minor equipment no longer used. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Holtrey so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Holtrey-yea, and Mr. Gabbard-yea.

Mr. Gabbard read Resolution 5665 – A Resolution authorizing the Township Administrator to incur obligations greater than \$10,000 on behalf of the Township, dispensing with the second reading. The items being purchased are:

- A. Authorize the replacement of windows (16) at Fire Station 21 by Gilkey Window Company at an estimated cost of \$28,279.
- B. Authorize the repairs to Medic Unit 308 by Rush Truck Centers at an estimated cost of \$15,662.03.
- C. Authorize the repair and repaving of asphalt at Patricia Allyn Park by A to Z Asphalt Contractors, Inc. at an estimated cost of \$14,967.

Mr. Clark, Township Administrator, gave background information on the items being purchased. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Holtrey so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Holtrey-yea, and Mr. Gabbard-yea.

Mr. Gabbard read Resolution 5666 – A Resolution accepting public streets for maintenance in Soraya Farms, Section Eight Subdivision, Clearcreek Township, Warren County, Ohio, and dispensing with the second reading. Mr. Jones, Roads Superintendent, noted that .46 miles of additional road was added to the Township to maintain. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Holtrey so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Holtrey-yea, and Mr. Gabbard-yea.

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Chief Terrill asked the Board to accept the following generous donations toward Safety Town 2026:

- a. Simpkins/Foley Insurance - \$500
- b. James Hough - \$250
- c. Ohio Greenworks - \$100

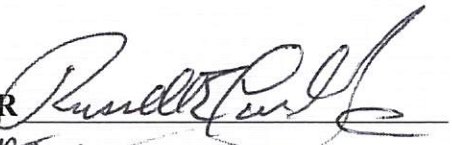
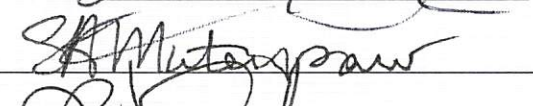
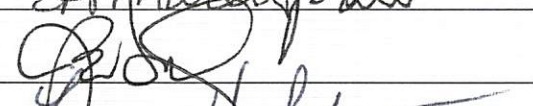
Chief Terrill noted his appreciation for these recurring donations and invited the Board to visit Safety Town if their schedule permits. Mr. Gabbard asked for a motion to accept the generous donations. Mr. Holtrey so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Holtrey-yea, and Mr. Gabbard-yea.

Mr. Gabbard asked for a motion to approve the Consent Agenda. Mr. Holtrey moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Regular Meeting Minutes – March 23, 2026, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Make application for the Ohio Office of Criminal Justice Services (OCJS) Body Worn Camera Grant for the Fiscal Year 2026 program administered through the OCJS at \$10,165.65.
- 4 Reclassify FF/PM Jonathan Neanover from probationary, fulltime to permanent, fulltime status effective March 28, 2026, and adjust his rate of pay to \$30.31/hr. as required by the collective bargaining agreement.
- 5 Accept the Road, Planning and Zoning, Police and Fire monthly reports for March 2026.

Mr. Gabbard seconded the motion and upon roll call the vote was as follows: Mr. Holtrey-yea and Mr. Gabbard-yea.

With no further business, Mr. Gabbard asked for a motion to adjourn the Regular Meeting at 6:04 p.m. Mr. Holtrey so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Holtrey-yea, and Mr. Gabbard-yea.

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